May 5, 2008

TO: All County Clerks/Registrars Of Voters/Vendors (08163)

Ryan Macias, Voting Systems Analyst

SUBJECT: Computer Vote Count Program

This is a reminder that Elections Code §15001 requires that our office receive by 5:00 p.m. May 27, 2008, a copy of your election computer vote count program, containing the ballot definition, for the June 3, 2008 Statewide Direct Primary Election.

If you are relying on your data processing staff, vendor, or other third party to deposit your vote count program with our office, please remind them that we must receive the program by May 27th. Submissions should be sent to the attention of Ryan Macias, OVSTA.

If it is more convenient for you, you may transfer this data to us using the Calvoter system. To do so, please compress all your data into a single zip file, preserving file and directory names within the zip file. This single file can then be placed in the normal Calvoter outbox on the Calvoter workstation. Once you have done this, please notify Ryan by email (ryan.macias@sos.ca.gov) so that we can manually transfer the file over to our office.

If the program is modified or altered after a copy is submitted to our office, we must receive a copy of the modified or altered program no later than noon on Election Day.

If you have any questions about this, please contact Ryan Macias at ryan.macias@sos.ca.gov or by phone at (916) 653-7244.